



## AGM AGENDA

**DATE:** Monday 7<sup>th</sup> October 2019 @ 2:30pm school

### **ATTENDEES**

PFA Committee & New Members

### **ITEMS TO DISCUSS**

- 1] Apologies for absence – *none received*
- 2] Minutes of the Annual General Meeting held on (date of last year's AGM Minutes)
- 3] Matters arising from the Minutes
- 4] Chair's Report for 2018/2019
- 5] Treasurer's Report for the year ending 31/08/2019
- 6] Appointment of an Independent Examiner of Accounts for the year ending 21/08/2019
- 7] Election of Officers and Trustees of the Committee

Chairman

Secretary

Treasurer

Other Officer(s)

Ordinary Committee members – *form to hand out and complete*

- 8] Any other business – date of next PFA meeting Monday 21<sup>st</sup> October 3:20pm-4pm

**Meeting closed**