



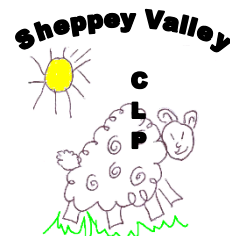
**Shepton Mallet Community Infants' School & Nursery**

Waterloo Road, Shepton Mallet, BA4 5HE

Tel: 01749 342322

Email: office@sheptoninfants.co.uk

Headteacher: Mrs Honoria Thompson



**"Where Children Come First."**

14<sup>th</sup> March 2023

Dear Parents/Carers

**PARENTS' EVENING**

We will be holding two Parents' Evenings to discuss your child's progress with his/her teacher, on Tuesday 21<sup>st</sup> and Wednesday 22<sup>nd</sup> March 2023.

We have set aside short slots of between 5 and 10 minutes. It is important that we keep to time as other parents will be waiting. If you are unable to attend either of these days, please call into the office to arrange an alternative day.

To ensure that you are allocated a convenient time, please indicate on the form below **all the times which would be suitable for you** - as many as possible please. They will be allocated in the order we receive the replies, and we will send you a note of your appointment time. Please indicate whether you have more than one child in school, I and we will arrange appointments as close together as possible to save you waiting.

**Please return the tear-off slip below by Friday 17<sup>th</sup> March 2023.** We look forward to seeing you on 21<sup>st</sup> or 22<sup>nd</sup> March 2023.

Yours sincerely

*Honoria Thompson*

**Honoria Thompson – Headteacher**

Child's Name .....

Class: .....

TIMES	Tuesday 21 <sup>st</sup> March	TIMES	Wednesday 22 <sup>nd</sup> March
3.30 – 4.00		3.30 – 4.00	
4.00 – 4.30		4.00 – 4.30	
4.30 – 5.00		4.30 – 5.00	
5.00 – 5.30		5.00 – 5.30	
5.30 – 6.00		5.30 – 6.00	
6.00 – 6.30		6.00 – 6.30	

**\*I also have a child in ..... class\***

*\*Please complete if applicable\**

**FOR SCHOOL USE ONLY:**

**YOUR APPOINTMENT WILL BE ON 21<sup>ST</sup> / 22<sup>ND</sup> MARCH AT ..... PM**



Web: [www.sheptonmalletinfants.co.uk](http://www.sheptonmalletinfants.co.uk)

VAT Registered Number: 131254412

